



The **Audit, Governance & Standards Committee** will meet at **6.30 pm** on **Thursday, 27 September 2018** in the Swale Meeting Room at Mercury House, Station Road, Richmond.

Agenda

Public Session - All are welcome to attend the public session

- 1 **Chairman's Announcement**
- 2 **Apologies for Absence**
- 3 **Minutes** - To confirm and sign the Minutes of the meeting held on 30 July 2018 as an accurate record.
- 4 **Public Speaking and Question Time** - To receive any comments or respond to any questions from members of the public. (Written notice of any comments/questions must be received at Swale House by 9.30 am on the day of this meeting).
- 5 **Declarations of Interest**
- 6 **Work Programme Update** – Senior Management Team to present the up to date Work Programme for the Audit, Governance & Standards Committee.
- 7 **Internal Audit & Counter Fraud Progress** – The Corporate Director (s151 Officer) to present the progress made to date in delivering the 2018/19 internal audit and counter fraud work.
- 8 **Review of Counter Fraud Strategy and Policy** – The Corporate Director (s151 Officer) to present a written report seeking approval of the updated counter fraud and corruption strategy action plan.
- 9 **External Audit - Annual Audit Letter** – The Council's Statutory Auditor, Ernst & Young, to present the Annual Audit Letter for the Year Ended 31 March 2018, highlighting the key issues arising from their work during the 2017/2018 audit.

- 10 **Partnership Governance** – The Corporate Director (s151 Officer) to present details of the significant partnerships that the Council is involved and to seek approval of the updated guidance and current arrangements in relation to significant partnerships.
- 11 **Risk Management** – Senior Management Team to provide an update on progress on risk management and seek support for a proposed approach.
- 12 **Review of Constitution** - The Monitoring Officer to present a written report seeking agreement on a proposed course of action, proposed timetable and approval of proposed consultation arrangements for a review of the Council's Constitution.
- 13 **Regulation of Investigatory Powers Act – Review of Activity** – The Monitoring Officer to present a written report informing of any RIPA activities undertaken.



Procedural Advisor

Date of Agenda Despatch
19 September 2018

Notes

- (a) For further information concerning this meeting, disabled access or should you require a large print agenda, please contact Paul Clark (Tel 01748 829100 Ext 44015, or email paul.clark@richmondshire.gov.uk)
- (b) If any Member is concerned that he/she may have a personal prejudicial interest in any of the matters listed above and requires advice, he/she should contact the Procedural Advisor before the meeting.
- (c) Following the Council Meeting held on 23 July 2013 (Minute DC18 refers), this meeting may be recorded or broadcast online by members of the press or public.
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Notice re Health and Safety Requirements

The Swale Meeting Room has two fire exits. One is the Civic Entrance, to the front of the building, the other is through the double doors at the end of the Civic Corridor, to the rear of the building. These exits are clearly signed and access must remain clear at all times.

The meeting point in the event of an evacuation is the cobbled area outside of the staff entrance.

Please note Richmondshire District Council's No Smoking Policy prohibits smoking in Council buildings and the surrounding grounds. Anyone wishing to smoke should please do so up on Station Road clear of the Council grounds.

Audit, Governance & Standards Committee

Membership:

Councillors:

1. Amsden, John
2. Blows, Richard (Vice-Chairman)
3. Cullen, Paul
4. Dickens, Louise
5. Gibbs, Sam
6. Linehan, Geoffrey (Chairman)
7. Lord, Russell
8. Ormston, Richard
9. Sedgwick, Karin
10. Thornton-Berry, Caroline
11. World, Clive

Nominated by:

- The Independents
Conservative Group
Putting Richmondshire First
Conservative Group
Conservative Group
Conservative Group
Ungrouped Independent
Conservative Group
Conservative Group
Conservative Group
Ungrouped Liberal Democrat

Total Membership: 11

(7 Conservative Group, 1 Putting Richmondshire First, 1 The Independents, 1 Ungrouped Independent, 1 Ungrouped Liberal Democrat)

Quorum: 4