

# Application for a Private Hire Vehicle Licence



**Type of application:**

New Licence

Change of vehicle. Plate Number:

Current vehicle registration:

Why is the vehicle being changed?

## SECTION 1 - PROPRIETOR DETAILS

1	Proprietor Status	<input type="checkbox"/> <b>Single individual</b> (Please complete Part A) <input type="checkbox"/> <b>Multiple individuals</b> (Please complete Parts A and B) <input type="checkbox"/> <b>Company</b> (Please complete Part C)
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### PART A - FIRST INDIVIDUAL PROPRIETOR

2	Name	
3	Address	
4	Date of birth	
5	Telephone/email	
6	Are you the sole proprietor of the vehicle?	<input type="checkbox"/> Yes <input type="checkbox"/> No*

\* If no, the second proprietor must complete Part B below. If there are more than two proprietors, please use a separate sheet.

### PART B - SECOND INDIVIDUAL PROPRIETOR

7	Name	
8	Address	
9	Date of birth	
10	Telephone/email	

### PART C - COMPANY PROPRIETOR

11	Registered Name	
12	Registered Address	
13	Company Reg Number	
14	Contact Name	
15	Telephone/email	
16	Are you the sole proprietor of the vehicle?	<input type="checkbox"/> Yes <input type="checkbox"/> No*

\* If no, any other proprietor(s) must complete Part A and/or Part B. Please use a separate sheet if necessary.

## SECTION 2 - VEHICLE DETAILS

17	Registration number	
18	Make and Model	
19	Colour	
20	Engine number	
21	Chassis number	
22	Number of passengers (excluding driver seat)	
23	Has this vehicle ever been involved in an accident or recorded as an "insurance write off"? If yes, please provide full details on a separate sheet.	<input type="checkbox"/> Yes <input type="checkbox"/> No
24	Is this vehicle wheelchair accessible (i.e. adapted or designed to carry at least one wheelchair user whilst in their wheelchair)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## SECTION 3 – DECLARATION AND SIGNATURE

To be completed by all persons named on the application form. In the case of a company proprietor, the form should be signed by an authorised officer of the company.

I hereby declare that the above information is true to the best of my knowledge.  
I understand that it is a criminal offence to make a false statutory declaration.

25	Signature	
26	Name (please print)	
27	Date of signature	
28	Signature	
29	Name (please print)	
30	Date of signature	

Please call the Licensing Section on 01748 901181 to arrange an appointment if you wish to return this form in person.

This authority is under a duty to protect the public funds it administers, and to this end, may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing and administering public funds for these purposes.

Office Use Only

Fund: £

Temporary or Official Receipt No:

## SECTION 4 – PRIVATE HIRE CERTIFICATION

This section must be completed by the Licensed Private Hire Operator under which the Private Hire Vehicle will be operated.

I certify that the vehicle as detailed in the preceding sections is to be operated by

1	Operator Name	
2	Trading as	
3	Licence Number	
4	Business address	
5	Post code	
6	Signature of operator	
7	Date of signature	
8	Print name	