Minutes of Annual General Meeting held at 7.30pm on Monday 21st May 2018 in the Vestry, in St John’s Church, Stanwick St John

Present: Cllr. M. Asquith
Cllr. R. Laycock
Cllr. B. Ramsay, Chairman

In attendance: Cllr. J. Cameron, District Councillor

1. Apologies for Absence

Apologies for absence received from - Cllr. S. Powell
Cllr. L Hemingway.

2. Minutes of the last Meeting

The Minutes of the Last AGM were approved as a correct record and signed by the Chairman.

3. Chairman’s Report

The Chairman thanked the members of the Parish Council for their support over the last year and in particular for taking on the extra duties of the Parish Clerk following her retirement in January 2018.

4. Presentation of Annual Accounts

The Chairman reported that there will be some delay in providing the accounts and governance statement due to problems in obtaining the necessary account information from Barclays Bank. The matter is being very actively pursued both by correspondence and visits to the local branch. The latest information from Barclays indicates that the support of our former parish clerk is needed in order to comply with their procedures.

Financial Risk Assessment

The Financial Risk Assessment needs amending to show the change of insurance provider from Zurich Insurance to Came & co (Inspire via AXA). This will be done for the next meeting so that it can be signed by the Chairman.
5. **District Councillor’s Report**

Cllr. Cameron reported that following the boundary review the reduction in the number of councillors on the District Council was definitely going ahead. His present ward will be much enlarged to include Melsonby and he has put himself forward for selection.

6. **Election of Chairman**

Cllr. Asquith proposed Cllr. Ramsay as Chairman. This was seconded by Cllr. Laycock and approved by the Parish Council.

7. **Election of Vice Chairman**

Cllr. Laycock proposed Cllr. Asquith as Vice Chairman. This was seconded by Cllr. Ramsay and approved by the Parish Council.

8. **Confirmation of Standing Orders**

There were no amendments to the Standing Orders, so the Orders were approved by the Parish Council and signed by the Chairman.

9. **Appointment of Internal Auditor**

The Parish Council approved the appointment of Mrs. L. Lobley as Internal Auditor.

The meeting was declared closed at 8.20p.m.

Signed as a correct record ..................................................Chairman   Date .................................