



Registration of T3 and T7 exempt waste operations application form

INTRODUCTION

When to use this form

The Environmental Permitting (England & Wales) Regulations 2016 say that most activities to manage waste should have a permit. However, there are some 'exemptions'. Exemptions are waste operations that do not need a permit, but do need to be registered and are subject to a lighter touch regulation.

Most waste exemptions are registered by the Environment Agency and you should only use this form to register waste exemptions T3 (treatment of waste metals and alloys by heating for the purposes of removing greases etc.) or T7 (treatment of waste brick, tiles and concrete by crushing, grinding or reducing in size) which are registered by us as the Local Authority where the activity will be carried out, or as your principal place of business in the case of waste mobile plant.

You can register as many waste exemptions as you want on this form. You can register other locations for the same exemptions by attaching a sheet with the locations listed. If you want to register different exemptions at more than one location you must make separate applications.

Guidance and where to find it

The guidance on waste exemptions and related core guidance on the Environmental Permitting (England & Wales) Regulations 2016 is available on the Defra website at:

www.gov.uk/government/publications/environmental-permitting-guidance-exempt-waste-operations
or contact us:

Environmental Health Service
Richmondshire District Council
Mercury House
Station Road
Richmond
North Yorkshire
DL10 4JX

Telephone: 01748 829100

Email: environment@richmondshire.gov.uk

How much does it cost?

There is no charge for registering these exemptions.

How do I register?

- Step 1 Read the guidance;
- Step 2 Fill in parts A and B;
- Step 3 Read the information in parts C and D;
- Step 4 Complete parts E and F;
- Step 5 Return the form to us at the address above.

What happens when we receive your form?

When we receive your form we will enter the information on our system and confirm with you that your exemption is registered. We have 5 working days to register your exemption. Registration lasts for 3 years. In this time you will need to keep detailed records of operations and make them available to the Council who will inspect operations periodically. After this time you will need to renew your exemptions. We will remind you when your renewal is due and invite you to register again one month before it is due to end. In the meantime you can make changes to your registration by contacting us at the address above. You should also contact us if you change any of the contact details for your exemption.

Exempt Waste Operations application form: to be completed by the operator		
For Local Authority use		
Application reference	Officer reference	Date received

A1 Applicant details

A1.1 Individual

Name _____

Title (Mr Mrs Miss Ms Dr etc.) _____

Address _____

Postcode _____

OR

A1.2 Company/Trading/Business/Organisation name

Registered Office address

Postcode:

Principal Office address (if different)

Postcode:

Company registration number

A2 Who can we contact about your application?

You must provide a contact name for the registration. As we will send all correspondence to the contact, please provide full details of the postal and email addresses, phone and fax numbers.

Name _____

Position _____

Address _____

Postcode

Telephone number _____

Fax number _____

Email address _____

B1 Exempt Operations

B1.1 Where the operation takes place

This is the place where the exemptions you tick below will be carried out. You should enter a postal address including postcode. If you do not have this you must provide an accurate 12 digit Ordnance Survey national grid reference. If you are registering an exemption for waste mobile plant please go to question B1.2.

If you want to register more than one location for these exemptions, please attach a separate sheet listing the same information for each extra location.

If you want to register different exemptions at more than one place, please make a separate application.

Address _____

Postcode

Grid Reference (if you do not have a postal address) _____

B1.2 Are the exemptions for waste mobile plant*?

Yes

No

*Waste mobile plant is defined in Regulation 2(1) of the Environmental Permitting (England & Wales) Regulations 2016 and can be found at

<http://www.legislation.gov.uk/ukxi/2016/1154/regulation/2/made>

You should only register an exemption with us for waste mobile plant if your principal place of business is in the Richmondshire District Council area.

B1.3 Details of exempt waste operations

Please tell us which waste exemption you want to register.

- T3 (Treatment of waste metals and alloys by heating for the purposes of removing greases etc). Please go to section B2.
- T7* (Treatment of waste brick, tiles and concrete by crushing, grinding or reducing in size). Please go to section B3.

B2 T3 Exempt Waste Operations

Please tell us the type of waste you will be treating:

Code	Waste types	Tick to identify the waste you are treating
160117	Ferrous metal	
160118	Non ferrous metal	
191001	Iron and steel waste	
191002	Non ferrous waste	
191202	Ferrous metal	
191203	Non ferrous metal	
200140	Metals	

Please answer the following questions:

B2.1 Does or will the total quantity of waste stored or treated at any one time exceed 10 tonnes?

Yes No

B2.2 Is or will the waste be stored in a secure location with sealed drainage?

Yes No

Specify how and where:

.....

B2.3 Does or will the appliance used have a net rated thermal input of less than 0.2 megawatts?

Yes No

B2.4 Where the appliance is used together with other appliances (whether or not it is operated simultaneously with such other appliances), is the aggregate net rated thermal input of all the appliances less than 0.2 megawatts?

Yes No

B2.5 Does or will the operation involve the removal by heat of plastic or rubber covering from scrap cable or any asbestos contaminant?

Yes No

B2.6 Does or will the operation involve a process that is an activity listed in the EP Regulations, Section 2.1 (other than paragraph (d) of Part B) of Part 2 of Schedule 1 involving the heating of iron, steel or ferrous alloy?

Yes No

B2.7 Does or will the operation involve a process a process that is an activity described in the EP Regulations, Part A(1) or A(2) of Section 2.2 of Part 2 of Schedule 1 involving the heating of any non-ferrous metal or non-ferrous metal alloy?

Yes No

B3 T7 Exempt Waste Operations

To register as a T7 exempt waste operation the activity must meet the following conditions:

- the total quantity of waste treated over any period of 1 hour shall not exceed 20 tonnes;
- the total quantity of waste stored at any one time shall not exceed 200 tonnes;
- the waste shall be stored in a secure place prior to treatment;
- the treatment shall be carried on—
 - (i) at the place of production, or
 - (ii) at the place where the treated waste is to be used; and
- the operation shall not result in the release into the air of a substance listed in paragraph 6(3) of Part 1 of Schedule 1 except in a quantity which is so trivial that it is incapable of causing pollution or its capacity to cause pollution is insignificant.

The Defra General Guidance Manual has further guidance on the definition of triviality at <https://www.gov.uk/government/publications/environmental-permitting-general-guidance-manual-on-policy-and-procedures-for-a2-and-b-installations> .

If you cannot, or are unlikely to be able to, meet these conditions then an environmental permit will be required. If your principal place of business is in the Richmondshire District Council area then please contact us at the address shown above so we can discuss permit requirements (a fee applies).

Please tell us the type of waste you will be treating:

Code	Waste types	Tick to identify the waste you are treating
170101	Concrete	
170102	Bricks	
170102	Tiles and ceramics	
170107	Mixtures of concrete, bricks, tiles and ceramics (other than those containing dangerous substances i.e. 17-01-06* mixtures - An asterisk at the end of a code means the waste is hazardous.)	

Please answer the following questions:

B3.1 Does or will the total quantity of waste treated over any period of 1 hour exceed 20 tonnes?

Yes No

B3.2 Does or will the total quantity of waste stored at any one time exceed 200 tonnes?

Yes No

B3.3 Is or will the waste be stored in a secure place prior to treatment?

Yes No

Specify how and where:

.....

B3.4 Is or will the treatment be carried on at the place of production?

Yes No

B3.5 Is or will the treatment be carried on at the place where the treated waste is to be used?

Yes No

B3.6 Does or will the operation result in the release into the air of any of the following substances, except in a quantity which is so trivial that it is incapable of causing pollution or its capacity to cause pollution is insignificant?

Yes No

If you have answered Yes then please complete the following table.

Prescribed Substance	Released from the waste operation into the air	
	Yes	No
Oxides of sulphur and other sulphur compounds		
Oxides of nitrogen and other nitrogen compounds		
Oxides of carbon		
Organic compounds and partial oxidation products		
Metals, metalloids and their compounds		
Asbestos (suspended particulate matter and fibres), glass fibres and mineral fibres		
Halogens and their compounds		
Phosphorus and its compounds		
Particulate matter		

C1 Warning

You must read this section before ticking the declaration in part F and sending your form to us.

You must have the authority of the organisation that will carry out the exempt operation to send us this notice on their behalf.

Ticking the declaration confirms that you have read the guidance, understood and accepted the specific conditions and limits of the exemption and that your operation will keep to them. You will also be confirming that you will carry out your exemptions without putting human health in danger or causing harm to the environment.

If you are registering waste exemptions, this means in particular that you must operate without:

- a) causing a risk to air, soil, plants or animals;
- b) causing a nuisance through noise and odours; and
- c) negatively affecting the countryside or places of special interest.

You may need to have extra controls over and above the one shown in the exemptions to make sure this happens. If the site where you plan to carry out the operation is undeveloped, you should make sure that it will not affect any protected sites such as European Sites or Sites of Special Scientific Interest (SSSI's) or any protected species. It is less likely if your operation is based on, for example, an existing industrial site. However, you should still make some assessment.

More information on protected sites and species is available on the Natural England website at www.naturalengland.org.uk

D1 Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations;
- carry out statistical analysis, research and development on environmental issues;
- provide public register information to enquirers;
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit;
- investigate possible breaches of environmental law and take any resulting action;
- prevent breaches of environmental law;
- offer you documents or services relating to environmental matters;
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows);
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

E1 Confidentiality

E1.1 Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

- No
- Yes

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the application form to the Secretary of State/Welsh Ministers for a Direction on the issue of National Security.

F1 Declaration

Your contact for the application must complete the declaration section. This must be the operator or their agent.

It is an offence under Regulation 38 of the EP Regulations to:

- make a false statement which you know to be false or misleading in a material particular;
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

F1.1 Signature of contact

I declare that the information provided on the notification form is correct

Signature _____

Name _____ Title (Mr Mrs Ms Miss Dr) _____

Position (if applicable) _____

Date _____