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Dear Sir / Madam

**Re: Inspector's Matters and Issues and Guidance Notes**

The Secretary of State has appointed an independent Planning Inspector, Mr Simon Berkeley BA MA MRTIP, to hold a Public Examination into the soundness of Richmondshire District Council Local Plan Core Strategy. I have been appointed an independent Programme Officer to assist the Inspector and liaise with the Council and other participants in the examination process.

At the Inspector's request, I enclose the following documents for your attention:

1. The Inspector's Schedule of Matters and Issues (C006)
2. The Inspector's Guidance Note (C007).

If you decide to respond to any of the Matters and Issues and or would still like to speak at the hearings please read the Inspector's guidance note and submit your comments / contact me before the relevant closing date stated on the guidance note

Please let me know if there are any issues that are unclear.

Yours faithfully



Emma Lundberg  
Programme Officer