

# Application for (or renewal of) a private hire operator licence



Application type:  New

Renewal – Operator Licence Number:

## Section 1 – Applicant Details

Full Name:	
Have you ever been known by another name? If yes, please give details. Use a separate sheet if necessary	<input type="checkbox"/> Yes <input type="checkbox"/> No
Home address:	
Date of birth:	
Phone number:	
Email:	
Company Name:	
Company address: (if different to home address)	
Telephone number(s) for bookings: (Include any call divers)	
Disclosure certificate: (If applicable)	

## Section 2 – Operation Details

Total number of vehicles to be operated under this licence:  
(Details to be entered in Section 4)

Has planning permission been obtained for the use of the premises as a private hire operating business?  
If it was obtained, what date was this planning permission granted?

Yes  No

Date:

Type of operation:  Individual  
 Partnership  
 Limited company

Please provide details of all partners, directors and anyone else who is involved in the running of the business in the following table. Use a separate sheet if necessary:

Name	Address	Date of birth	Position

Have you, or any of the persons involved in the running of the business been convicted or cautioned for any motoring or criminal offence?  
If yes, please provide details in the following table. Use a separate sheet if necessary

Yes  No

Name	Offence (inc date)	Court	Sentence

Have you, or any of the persons involved in the running of the business ever been declared bankrupt?  
If yes, please provide details in the following table. Use a separate sheet if necessary

Yes  No

Name	Details of bankruptcy declaration (including dates)

Have you, or any of the persons involved in the running of the business ever had a private hire operator licence refused, suspended or revoked? If yes, please provide details in the following table. Use a separate sheet if necessary	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Name	Details of refusal, suspension or revocation

### Section 3 – Declaration and Signature

**I hereby declare that the information provided on this form is true to the best of my knowledge and I understand that it is a criminal offence to make a false statutory declaration.**

**I undertake to operate and maintain records of hiring in accordance with the requirements under Section 56(2) of the Local Government (Miscellaneous Provisions) Act 1976 and as set out in Appendix J of the Richmondshire District Council (the Council) hackney carriage and private hire policy. The hiring records may be inspected at all reasonable times by an authorised officer of the Council or a Police Officer and a printed copy of any computerised hiring records will be provided on request**

Signature:
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Name (please print):
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Date of Signature:
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Details of the [current fees](#) are available on the website and the [payment](#) can also be made via the website.

This form and supporting documents should be returned by email to [licensing@richmondshire.gov.uk](mailto:licensing@richmondshire.gov.uk)

**This authority is under a duty to protect the public funds it administers, and to this end, may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing and administering public funds for these purposes.**

