

RICHMONDSHIRE DISTRICT COUNCIL

**LANDLORD SERVICES
Repairs and Maintenance
JOB DESCRIPTION**

JOB TITLE	PAINTER/ DECORATOR	POST NUMBER	LLS MTN 15
------------------	-------------------------------	--------------------	-------------------

MAIN PURPOSE OF JOB:

Apply decorative and protective finishes to surfaces of structures, fittings and fixtures by performing the duties outlined below.

SUPERVISORY/MANAGERIAL RESPONSIBILITIES:

None

SUPERVISION AND GUIDANCE:

Maintenance Officer
Maintenance Team Leader

RANGE OF DECISION MAKING:

Generally restricted to minor details such as sequence, tools to be used etc.

RESPONSIBILITY FOR ASSETS, MATERIALS, ETC:

Responsible for materials, plant and safety equipment issued to enable works to be undertaken.

RANGE OF DUTIES AND RESPONSIBILITIES

1. Refers to drawings, plans, sketches, work tickets, vet sheets etc. for information relating to dimensions, type of materials to be used and work to be carried out.
2. Makes arrangements to procure materials and any plant necessary to carry out jobs and arrange access.
3. Undertakes tasks using accepted trade practices such as measuring, prepare including burn off or strip, wash down, rub down, bring forward, prime, undercoat, topcoat, paper hang and other specialist finishes e.g. rag roll/ spray/masonry/airless spraying/graffiti removal paint etc.
4. Where necessary erects access platforms, scaffolds etc to undertake work above ground level.

- 5 Undertakes dynamic risk assessments on site prior to undertaking work ensures the safety of self and others.
- 6 Provides necessary protection such as dustsheets whilst undertaking jobs and cleans up at end of task and arranges for arising's to be collected as necessary.
- 7 Completes all necessary paperwork such as timesheets, job tickets etc and submits on a timely basis.
- 8 Caries out all tasks in accordance with Health and Safety regulations.
- 9 Ability to undertake minor timber repairs in accordance with prior to paint requirements i.e. fascia board repairs/soffits.
- 9 To undertake such duties of a comparable nature and level of responsibility as maybe required from time to time by the Building Maintenance Supervisor.
- 10 To demonstrate an acceptance of and commitment to the principles underlying the Council's Equalities and Diversity Policy.

CONTACTS:

Members of the public
Officers of the Council.

SPECIAL CONDITIONS OF SERVICE:
Full valid driving licence

COMPILED BY: Unit Manager	ASSESSMENT DATE: 1/11/17
COMPILED DATE: 26/9/17	ASSESSED BY: Jo Holland and Julia Wilson
	POST GRADE: Grade 6

Job Description

Agreed by post holder.....Date.....