Business and Planning Act 2020

Making a representation about an application for a pavement licence

Anyone wishing to make representation about an application must do so by the closing date given, by emailing pavementlicensing@richmondshire.gov.uk

If you wish to make a representation in writing, it must be received by the Council by the closing date given. The address is:

Pavement Licensing
Richmondshire District Council
Mercury House
Station Road
Richmond
DL10 4JX

Please note: It is an offence knowingly or recklessly to make a false statement in connection with an application and that the maximum fine for which a person is liable on summary conviction for the offence is £5,000.

To contact the Pavement Licensing team call 01748 829100 or email pavementlicensing@richmondshire.gov.uk

1. Overview

Operators of businesses which use the premises for the sale of food and/or drink for consumption on or off the premises, can apply for a pavement licence.

If a business submits an application for a pavement licence, they must clearly display a public notice of application on the site for the duration of the consultation period.

2. Making representations

If local councillors, neighbouring residents or businesses (the interested parties to an application) believe they will be adversely affected by the issuing of a licence as applied for, they will be able to make written representations to the council during the first 7 days of that application.

The police, fire service, planning and environmental health and highways services will receive copies of all applications. They have similar powers to make representations about applications.

Your representation must include:

- The premises name and address
- Your name, address and contact details
- Your concerns and any evidence you have to support them