

**RICHMONDSHIRE DISTRICT COUNCIL  
PERSON SPECIFICATION**

**GROUNDS MAINTENANCE OPERATIVE**

**Criteria will be assessed via the submitted application form (A), Interview (I)**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	1. Reasonable standard of general education (A)	a. City and Guilds in Horticulture or vocational qualification linked to grounds maintenance operations (A)
<b>Experience</b>	2. Understanding of grounds maintenance procedures (A) 3. Experience of dealing with members of the public (A)	b. Use of Horticultural machinery both pedestrian and ride on. (A,I) c. Experience in the use of chain saws certificate of competence (A,I)
<b>Knowledge</b>	4. Good Knowledge of Grounds Maintenance horticultural operations, along with use of different types of Grounds Machinery / equipment. ( I ) (A) 5. Knowledge of grave digging and cemetery duties (I) 6. Knowledge and understanding of Health and Safety, within the work place. (A)	d. Holder of a PA1 and PA6 in the use of chemical spraying. ( A ) e. Chain saw CS30, CS31A, CS31B f. Knowledge of play park inspections to ROSPA standard. g. Knowledge of using mini diggers for grave digging
<b>Personal Aptitudes and skills</b>	7. Practical approach to problem solving (I) 8. Able complete the relevant contractual documentation (Timesheets daily inspection and monitoring sheets etc.) (I) 9. Ability to understand and meet the needs of our customers, to provide an effective and efficient service.(I) 10. Ability to communicate and interact effectively with other within team. (I)	
<b>Disposition</b>	11. Ability to work with a diverse workforce (I) 12. Ability to undertake a heavy workload at times for the needs of the service.(A) 13. Ability to work co-operatively with other with and out of the service within the Council. (I) 14. Ability to carry out tasks in compliance in a safe manner and in accordance with risk assessments. (I) 15. Ability to present a positive image of the service and the Council. (I)	
<b>Other requirements</b>	16. Undertake duties as required to deal with emergency call outs (I) 17. It may be required to work outside normal hours and in conditions that maybe considered unpleasant, for the needs of the service. (I) 18. A Current full clean driving licence and ability to drive .(A) 19. Ability to work seasonal shift patterns e.g. Summer / Winter hours (A) 20. Comply with the Council's Equalities and Diversity Policy (I)	h Experienced with and driving licence to tow a trailer.(A/I)