



## Nomination Pack Contents

### Thursday 2 May 2019

**This nomination pack is for use by candidates who are standing at a parish election on 2 May 2019.**

**Please complete the Nomination Contact Details form and deliver along with your nomination papers to the Returning Officer, Mercury House, Station Road, Richmond, North Yorkshire DL10 4JX**

Delivery of Nomination papers can take place from **Wednesday 20 March 2019**, between the hours of **10am** and **4pm** but no later than **4pm** on **Wednesday 3 April 2019**. Please contact the Election Team on **01748 901018** or email: [er.elections@richmondshire.gov.uk](mailto:er.elections@richmondshire.gov.uk) to make an appointment to deliver the nomination papers. It may take 15-30 minutes to process the nomination paper.

**The following papers must be delivered by hand and completed by all candidates:**

- 1a: Nomination paper (please see note on GDPR overleaf)
- 1b: Home address form
- 1c: Candidate's consent to nomination

**The following papers can be delivered by hand or by post:**

If you are standing as a party candidate you must produce a certificate from the "Nominating Officer" of the party allowing your nomination. The certificate should include the description to be used on the ballot paper.

- 2: Certificate of authorisation
- 3: Request for a party emblem

Ensure that where signatures are required, you submit the **original signed version** of each completed paper. Documents without original signatures cannot be accepted.

**Note: The use of tippex/correction fluid is strictly prohibited and any form (including the nomination paper) will be rejected if tippex/correction fluid has been used.**

## General Data Protection Regulation (GDPR)

Data protection legislation applies to the processing of all personal data. Please contact the [Information Commissioner's Office](#) for further information about how the legislation affects you.

When collecting subscriber information, you should point out what the information will be used for, and how personal data will be processed and kept secure. The lawful basis to collect the information in these forms is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as set out in the Representation of the People Act 1983 and associated regulations.

You should also explain that the information will be shared with the Returning Officer. For further information on data protection and data processing, you should refer to the Returning Officer's privacy notice on our website.

## Register of Electors

Once you officially become a candidate you are entitled to receive a free copy of the electoral register of the parish or parish ward where you intend to stand. The electoral register contains people's personal data and so its use is very carefully controlled.

As a candidate you can use them to:

- Complete your nomination form
- Help you campaign
- Check that donations are permissible

You must not release to any person any details that appear only in the electoral register and not on the open register which is available for general sale. You must not use the electoral register for any other purpose not listed above. If you have supplied your copy of the electoral register to campaign workers, they must also comply with the requirements above.

**You must not make copies of the Register.**

Three update lists to the electoral registers are published in the lead-up to the poll, including the list of newly registered electors when it is published five working days before the poll

You must ensure that you keep the electoral register secure. Once you no longer need the register for any electoral purpose, you should securely destroy any copies supplied to you as a candidate in accordance with the Information Commissioner's guidelines.

Parish candidates will be supplied with a Register Request form to be completed and returned before the electoral register will be provided. However the parish/town clerk have a copy of the Electoral Register and they may be able to assist you with the Electoral number of your subscribers.

Further information on this is contained in Part 4 of the Electoral Commissions' guidance for candidates and agents.

## General Information

- Timetable of key election dates - these deadlines are statutory
- Declaration of Secrecy

## Guidance

The Electoral Commission provides guidance for candidates and agents standing at local election. Its guides contains details of the election processes and lays out rules on how to conduct your campaign. It explains what you can and cannot do. Failure to follow these rules could result in you committing electoral fraud or breaching electoral law. When an electoral offence has been committed, pleading ignorance of the law is not a valid defence. The police are the relevant body for investigation and/or prosecution of any election offence and any breach should be referred to them. Visit the Electoral Commission's website for further information:

<https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales>

Candidates should refer to the Representation of the People Acts and related Regulations, The Political Parties, Elections and Referendums Act 2000, Local Election Rules 2006 and take their own legal advice.

### To be issued after close of nomination

- Candidates Expenses Maximum Limits
- Return of Election Expenses forms [Note the District Council does not reimburse any Election Expenses]

### To be issued after close of nomination if the election is contested

- Polling Stations List
- Request for Postal and Proxy Voters Lists
- Appointment of Counting Agents and Polling Agents
- Details of opening sessions of postal votes and appointment of agents to attend
- Arrangements for verification and counting of votes

### Contact Details:

[er.elections@richmondshire.gov.uk](mailto:er.elections@richmondshire.gov.uk)

Election Team: 01748 901018

Council's Main Number: 01748 829100

Mercury House, Station Road, Richmond DL10 4JX



**Richmondshire District Council**  
**Nomination Contact Details (Parish)**

Office Use only	<b>Date received</b>	<b>Time received</b>	<b>Initials of RO/DRO</b>	<b>Initials of Electoral Team</b>	<b>Order of delivery</b>

**Please complete the information below and deliver this form with your nomination forms.**

<b>Candidate name</b>		<b>Agent name</b>	
<b>Party (if any)</b>			
<b>Contact details</b>			
<b>Candidate home phone</b>	<b>Candidate mobile</b>	<b>Candidate e-mail</b>	

The data controller will only use the information you have provided on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

The Returning Officer is the Data Controller. For further information relating to the processing of personal data you should refer to the privacy notice on our website.



## Parish Candidate checklist

This checklist is designed to assist candidates standing in a parish council election<sup>1</sup> in England in preparing to submit their nomination, and should be read alongside the Electoral Commission's [Guidance for candidates and agents](#).

Task	Tick
<b>Nomination form (all candidates)</b>	
Add your full name – surname in the first box and all other names in the second	
Optional - Use the commonly used name(s) box(es) if you are commonly known by a name other than your full name and want it to be used instead of your full name	
Description – Party candidates can use a party name or party description shown on the Electoral Commission's website and supported by a certificate of authorisation from that party. Any candidate may use a description that is not likely to lead electors to associate the candidate with a registered political party (no more than six words) eg teacher, or can use 'Independent' or leave this blank. Whatever you enter in this box will appear as your description on the ballot paper	
Subscribers – both subscribers must sign and have their name printed. Use a copy of the electoral register to make sure the elector number of both subscribers is accurate. When collecting subscriber information ensure that you explain what the information will be used for and that the information will be shared with the Returning Officer.	
Method of submitting the form to the RO: in person (but not limited to you or your agent), by hand, to be accompanied by the home address form. It cannot be submitted by post, fax, e-mail or other electronic means.	
<b>Candidate's home address form (all candidates)</b>	
Add your full name	
Add your home address in full	
Add your qualifying address, or qualifying addresses, and indicate which of the qualifications you've declared on your consent to nomination the address(es) relate to.	
Add the full name and home address in full of the person attesting your home address form (which must be the same person as signs your consent to nomination form)	
<b>Optional - If you do not want to have your home address printed on the ballot papers, complete part 2 of the form, giving the name of the relevant area or, where outside the UK, the country, in which your home address is situated, and sign the form.</b>	
Method of submitting the form to the RO: in person (but not limited to you or your agent), by hand, to be accompanied by the nomination form. It cannot be submitted by post, fax, e-mail or other electronic means.	

<b>Candidate's consent (all candidates)</b>	
You must be a British, Commonwealth or other European Union Citizen and not require leave to enter or remain in the United Kingdom or have indefinite leave to remain. You must also be 18 years old or older on the date you sign this form.	
You must meet at least one of the listed qualifications (a, b, c or d), and mark the form to show which qualification applies. You should mark as many qualifications as apply.	
You must not sign the form if you are disqualified to stand. Make sure that you read the Electoral Commission guidance on standing for election as well as the legislation listed. If you are not sure if you are able to stand you should contact the Electoral Commission or, if necessary, take your own legal advice.	
Add your full date of birth	
<b>Sign and date the document in the presence of another person (which must be the same person as the witness on your home address form). You must not sign the consent form earlier than one calendar month before the deadline for submitting your nomination papers</b>	
Get the other person to complete and sign the witness section	
Method of submitting the form (which must include all pages of legislation) to the RO: in person (but not limited to yourself), by hand. It cannot be submitted by post, fax, e-mail or other electronic means.	
<b>Certificate of authorisation (party candidates only)</b>	
Ensure the certificate contains the candidate's full name	
Check the certificate allows the registered party name or description given on the nomination paper to be used (or allows the candidate to choose to use the party name or any registered description)	
Ensure the certificate is issued by the party Nominating Officer (or someone that they have authorised to issue it on their behalf) and that it is the original copy signed by that person	
Method of submitting the form to the RO: in person (but not limited to you or your agent) or by post	
<b>Request for party emblem (party candidates only)</b>	
Write the name or description of an emblem registered by the party and published on the Electoral Commission's website	
Ensure the request is made by the candidate	
Method of submitting the form to the RO: in person (but not limited to you or your agent) or by post	



Office Use only	Date received	Time received	Initials	No.

<b>1a</b>	<b>Parish election</b>	<b>Nomination paper</b>
ELECTION OF PARISH COUNCILLOR(S) for the		
1(Insert Parish Ward Name)		*ward of the
*parish of *Delete whichever is inappropriate		2(Insert Parish Name)
Date of election:	Thursday 2 May 2019	

We, the undersigned, being local government electors for the said ward do hereby nominate the under-mentioned person as a candidate at the said election.

<b>Candidate's Details</b>		
Candidate's surname		Mr/Mrs/Miss/ Ms/Dr/Other
Other forenames in full		
Commonly used surname (if any)		
Commonly used forenames (if any)		
Description (if any) Use no more than six words (see note 5)		

	Signature	Print name	Electoral number	
			Polling district	Elector number
Proposer:				
Seconder:				

<sup>1</sup> Insert name of parish ward (if any).

<sup>2</sup> Insert name of parish.

**Please read notes overleaf.**

Deliver the nomination paper to the Returning Officer by no later than **4pm** on **Wednesday 3 April 2019.**

## Notes

1. The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Parishes and Communities) Rules 2006 (as amended).
2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.
3. Where a candidate commonly uses a name that is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.
4. But the ballot paper will show the other name if the returning officer thinks that the use of the commonly used name may
  - (a) be likely to mislead or confuse electors, or
  - (b) that the commonly used name is obscene or offensive.
5. An elector may not –
  - (a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or
  - (b) subscribe a nomination paper for more than one ward in a parish divided into wards.
6. In this form 'elector' –
  - (a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and
  - (b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he/she will be of voting age on the day fixed for the poll.
7. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

**Notes:** A person's electoral number is their number on the nomination register (including the distinctive letters of the parliamentary polling district in which they are registered) eg (Polling District) CA01R (Elector Number) 3058

Office Use only	Date received	Time received	Initials	Number

1b	Parish election	Home address form
Parish council [ward of parish council] of *Delete whichever is inappropriate	1(Insert Parish Name)	
Date of election	Thursday 2 May 2019	

## You must complete **Part 1**

Only complete **Part 2 (overleaf)** if you do not wish your home address to be made public.

Part 1: To be completed by all candidates		
Full name of candidate		
Home address (in full)		
Qualifying address, or, where you have declared on your consent to nomination that you meet more than one qualification, your qualifying addresses. You must also state which of the qualifications your qualifying address or addresses relate to ( <b>a,b,c and/or d</b> ).		State a,b,c or d
Attestor's full name*		
Attestor's full home address*		
*The person attesting your home address form must be the same person (witness) as signs your consent to nomination		
<b>End of Part 1</b>		

If you are only completing Part 1, please now deliver this form with the nomination paper to the Returning Officer by no later than **4pm** on **Wednesday 3 April 2019**.

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1b Parish election		Home address form
<b>Part 2: To be completed in full only if you do not wish your home address to be made public</b>		
If you request that your home address is not made public then your address <b>will not</b> appear on the statement of persons nominated or the ballot paper		
If you choose not to make your home address public, the name of the relevant area in which your home address is situated (or country, if outside the UK) will appear on the statement of persons nominated and the ballot papers		
Statement: I require my home address not to be made public		
The relevant area my home address is situated in:	(insert name of relevant area) <sup>2</sup>	
Or		
My home address is situated outside the UK. My home address is situated in:	(insert name of country)	
Signature of candidate completing Part 2		
Candidate's signature:		
Date:		

<sup>2</sup> the name of the "relevant area" in which your home address is situated (if your home address is in the UK)

- **For home addresses in England:**
  - if the address is within a district for which there is a district council, that district;
  - if the address is within a county in which there are no districts with councils, that county;
  - if the address is within a London borough, that London borough;
  - if the address is within the City of London (including the Inner and Middle Temples), the City of London; and
  - if the address is within the Isles of Scilly, the Isles of Scilly
- **For home addresses in Wales:**
  - if the address is within a county, that county;
  - if the address is within a county borough, that county borough
- **For home addresses in Scotland:**
  - the local government area in which the address is situated
- **For home addresses in Northern Ireland:**
  - the local government district in which the address is situated

Please now deliver this form with the nomination paper to the Returning Officer by no later than **4pm on Wednesday 3 April 2019.**

Office Use only	Date received	Time received	Initials	No.

1c	Parish election	Candidate's consent to nomination	
Date of election:		Thursday 2 May 2019	
I (name in full):			
hereby consent to my nomination as a candidate for election as councillor for the:		1(Insert Parish Ward Name)	*ward [if applicable]
of the *parish of:		2(Insert Parish Name)	
I declare that on the day of my nomination, I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of a Member State of the European Union, who has attained the age of 18 years and that			
<input type="checkbox"/> *a. I am registered as a local government elector for the area of the parish of; or			
<input type="checkbox"/> *b. I have during the whole of the 12 months preceding that day, or those days, occupied as owner or tenant land or other premises in the parish named above; or			
<input type="checkbox"/> *c. my principal or only place of work during those 12 months has been in the parish named above; or			
<input type="checkbox"/> *d. I have during the whole of those 12 months resided in that parish named above or within 4.8kilometres of it.			
I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972 or section 34 of the Localism Act 2011 (copies of which are printed overleaf).			
Date of birth:		Signature:	Date of consent:
Witness: I confirm the above-mentioned candidate signed the declaration in my presence.			
Witness (name in full):			
Witness signature:			

Notes: A candidate who is qualified by more than one qualification may complete any of those that may apply.

Please now deliver this form with the nomination paper to the Returning Officer by no later than **4pm on Wednesday 3 April 2019.**

1c	Parish election	Candidate's consent to nomination
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## Local Government Act 1972

### 80. Disqualifications for election and holding office as member of local authority.

(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –

- (a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or
- (b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or
- (c) [This has been removed and no longer applies]
- (d) has within five years before the day of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or
- (e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.

(2) Subject to the provisions of section 281 below, a paid officer of a local authority who is employed under the direction of –

- (a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or
- (b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.

(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –

- (a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and
- (b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,

shall be disqualified for being elected or being a member of any of those London borough councils.

1c	Parish election	Candidate's consent to nomination
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(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.

(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the conviction.

**81. Exception to provisions of section 80**

(4) Section 80(2) and (3) above shall not operate so to disqualify –

- (a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council

**Localism Act 2011**

*Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election*

**34 Offences**

(1) A person commits an offence if, without reasonable excuse, the person—

- (a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),
- (b) participates in any discussion or vote in contravention of section 31(4), or
- (c) takes any steps in contravention of section 31(8).

(2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person—

- (a) knows that the information is false or misleading, or
- (b) is reckless as to whether the information is true and not misleading.

- (3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.
- (4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.
- (5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.
- (6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.
- (7) But no such proceedings may be brought more than three years—
- (a) after the commission of the offence, or
  - (b) in the case of a continuous contravention, after the last date on which the offence was committed.
- (8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.
- (9) The Local Government Act 1972 is amended as follows.
- (10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after “ 2000 ” insert “ or section 34 of the Localism Act 2011 ”.
- (11) In section 87(1)(ee) (date of casual vacancies)—
- (a) after “2000” insert “ or section 34 of the Localism Act 2011 or ”, and
  - (b) after “decision” insert “ or order ”.
- (12) The Greater London Authority Act 1999 is amended as follows.
- (13) In each of sections 7(b) and 14(b) (Authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert—
- “(ia) under section 34 of the Localism Act 2011,”.
- (14) In section 9(1)(f) (date of casual vacancies)—
- (a) before “or by virtue of” insert “ or section 34 of the Localism Act 2011 ”, and
  - (b) after “that Act” insert “ of 1998 or that section ”.
- (3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.



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<b>2</b>	<b>Parish election</b>	<b>Certificate of authorisation</b>
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To accompany the nomination of a candidate standing on behalf of a registered political party. (Note: candidates standing on behalf of two or more parties require a certificate from each party and each must allow the same registered joint description to be used).

This certificate must be issued by the registered Nominating Officer of the party or by a person authorised to sign on their behalf.

This certificate authorises the candidate to use a specific registered description or the name of the party as registered with the Electoral Commission, or to use 'any registered description or the party name as registered with the Electoral Commission'.

This authorised party name or description can then be included by the candidate on the nomination form. It is this which will appear as their description on the ballot paper. Party names and registered descriptions are listed on the Electoral Commission's website (<http://search.electoralcommission.org.uk>).

<b>Details of candidate to be authorised and the allowed description/party name</b>			
[Ward]/parish name:	1(Insert [Ward] Parish Name)	Date of election	Thursday 2 May 2019
The candidate (name in full):			
Name of political party:	Political party registered with the Electoral Commission		
I hereby certify that the candidate may include the following registered description or party name in their nomination form:			
Note: it is an offence to sign this form if you are not the party's registered nominating officer or authorised to do so by the party's registered nominating officer.			
Signature of party's registered Nominating Officer (or person authorised by the registered Nominating Officer):			
Name of person signing this form:			
Date:			

This form must be delivered to the Returning Officer by no later than **4pm** on **Wednesday 3 April 2019**.



Office Use only	Date received	Time received	Initials	No.

<b>3</b>	<b>Parish election</b>	<b>Request for a party emblem</b>
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This form is for a candidate of a political party who is subject to a certificate of authorisation and who wishes to have a party emblem printed on the ballot paper next to their name.

Party emblems are listed on the Electoral Commission's website (<http://search.electoralcommission.org.uk>).

**This form must be signed by the candidate.**

<b>Candidate's request for use of an emblem</b>			
[Ward]/parish name:	1(Insert [Ward] Parish Name)	Date of election:	Thursday 2 May 2019
Candidate name in full:			
I request that the ballot paper shall contain, against my name, the following registered emblem (please identify which emblem if the party has registered more than one):			
Emblem to be used (Please use name or description as on the <a href="#">Electoral Commission's website</a> ):			
Candidate's signature:			
Date:			

This form is only effective if delivered for a candidate standing on behalf of a political party to the Returning Officer by no later than **4pm on Wednesday 3 April 2019.**

Candidates standing on behalf of more than one political party and using a joint description may choose one emblem from one of the parties that you are standing for. Please indicate the name of the party and the emblem name in the 'Emblem to be used' box above.

Return to the **Returning Officer** by no later than **4pm on Wednesday 3 April 2019.**



# Richmondshire District Council District and Parish Council Elections Timetable of Proceedings for Thursday 2 May 2019

Publication of Notice of Election	Tuesday 19 March
Receipt of Nominations	4:00 pm Wednesday 3 April
Withdrawal of Candidate	4:00 pm Wednesday 3 April
Publication of Statements of Persons Nominated	4:00 pm Thursday 4 April
Last Date for Registration	Friday 12 April
Receipt of Postal Vote Applications	5:00 pm Monday 15 April
Publication of Notice of Poll	Wednesday 24 April
Receipt of Proxy Vote Applications	5:00 pm Wednesday 24 April
Appointment of Poll and Count Agents	Thursday 25 April
First Day to Issue Replacement Lost Postal Ballot Papers	Friday 26 April
Last Day to Issue Replacement Spoilt or Lost Postal Ballot Papers	5:00 pm Thursday 2 May
Receipt of Emergency Proxy Vote Applications	5:00 pm Thursday 2 May
Day of Poll	7:00 am to 10:00 pm Thursday 2 May
Return of Election Expenses	Thursday 30 May



## **DECLARATION OF SECRECY ELECTION OF MEMBERS**

**Applies to all candidates, election agents and polling agents, and to every person attending at the polling stations, the issue and receipt of postal ballot papers and the count**

### **REPRESENTATION OF THE PEOPLE ACT, 1983 Section 66**

1. The following persons:-
  - (a) every Returning Officer and every Presiding Officer or clerk attending at a polling station,
  - (b) every candidate or election agent or polling agent so attending,
  - (c) every person so attending by virtue of any sections 6A to 6D of the Political Parties, Elections and Referendums Act 2000,shall maintain and aid in maintaining the secrecy of voting and shall not, except for some purpose authorised by law, communicate to any person before the poll is closed any information as to -
  - (i) the name of any elector or proxy for an elector who has or has not applied for a ballot paper or voted at a polling station;
  - (ii) the number on the register of electors of any elector who, or whose proxy, has or has not applied for a ballot paper or voted at a polling station; or
  - (iii) the official mark.
2. Every person attending at the counting of the votes shall maintain and aid in maintaining the secrecy of voting and shall not -
  - (a) ascertain or attempt to ascertain at the counting of the votes the number or other unique identifying mark on the back of any ballot paper;
  - (b) communicate any information obtained at the counting of the votes as to the candidate for whom any vote is given on any particular ballot paper.
3. No person shall -
  - (a) interfere with or attempt to interfere with a voter when recording his vote;
  - (b) otherwise obtain or attempt to obtain in a polling station information as to the candidate for whom a voter in that station is about to vote or has voted;
  - (c) communicate at any time to any person any information obtained in a polling station as to the candidate for whom a voter in that station is about to vote or has voted, or as to the number or other unique identifying mark on the back of the ballot paper given to a voter at that station;
  - (d) directly or indirectly induce a voter to display his ballot paper after he has marked it so as to make known to any person the name of the candidate for whom he has or has not voted.
4. Every person attending the proceedings in connection with the issue or the receipt of ballot papers for persons voting by post shall maintain and aid in maintaining the secrecy of the voting and shall not -
  - (a) except for some purpose authorised by law, communicate, before the poll is closed, to any person any information obtained at those proceedings as to the official mark; or
  - (b) except for some purpose authorised by law, communicate to any person at any time information obtained at those proceedings as to the number or other unique identifying mark on the back of the ballot paper sent to any person; or
  - (c) except for some purpose authorised by law, attempt to ascertain at the proceedings in connection with the receipt of ballot papers the number or other unique identifying mark on the back of any ballot paper; or
  - (d) attempt to ascertain at the proceedings in connection with the receipt of the ballot papers the candidate for whom any vote is given in any particular ballot paper or communicate any information with respect thereto obtained at those proceedings.
5. No person having undertaken to assist a blind voter to vote shall communicate at any time to any person any information as to the candidate for whom that voter intends to vote or has voted, or as to the number or other unique identifying mark on the back of the ballot paper given for the use of that voter.
6. If a person acts in contravention of this section, he shall be liable on summary conviction to a fine not exceeding level 5 on the standard scale or imprisonment for a term not exceeding six months.
7. In their application in relation to an election of the London members of the London Assembly at an ordinary election, the preceding provisions of this section shall have effect with the insertion, after the words 'the candidate for whom', in each place where they occur, of ', or the registered political party towards the return of whose candidates,'.
8. In relation to an election of the London members of the London Assembly at an ordinary election, any reference in this section to the return of a registered political party's candidates is a reference to the return of candidates included in the list of candidates submitted by the registered political party for the purposes of the election.

