



RICHMONDSHIRE DISTRICT COUNCIL

LOCAL DEVELOPMENT SCHEME 2005 - 2007

[February 2005]

This Local Development Scheme has been prepared under the Planning and Compulsory Purchase Act 2004 in consultation with the Government Office for Yorkshire and The Humber. It was agreed by the District Council on 1 February 2005, submitted to the Secretary of State on 16 February 2005, and entered into the Richmondshire District Local Development Framework

GUIDE TO ABBREVIATIONS

AAP	Area Action Plan
AMR	Annual Monitoring Report
CS	Core Strategy
DPD	Development Plan Document
EA	Environment Agency
FTE	Full Time Equivalent (staff)
GIS	Geographic Information System
GOYH	Government Office for Yorkshire and the Humber
LDD	Local Development Document
LDF	Local Development Framework
LDS	Local Development Scheme
LP	Local Plan
NYCC	North Yorkshire County Council
PINS	The Planning Inspectorate
PM	Proposals Map
PPS	Planning Policy Statement
RPG	Regional Planning Guidance
RSS	Regional Spatial Strategy
SA	Sustainability Appraisal
SCI	Statement of Community Involvement
SEA	Strategic Environmental Assessment
SofS	First Secretary of State
SPD	Supplementary Planning Document
SPG	Supplementary Planning Guidance
YHA	Yorkshire and Humber Assembly

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1.0 Introduction

1.1 Background and Context

The way in which development plans are prepared is changing as a result of the Planning and Compulsory Purchase Act 2004. The aim is to speed up and simplify the preparation of plans and to improve community involvement. Development plans (in our case the North Yorkshire Structure Plan and the Richmondshire Local Plan) are to be abolished and replaced with a new development plan system. Broadly, the new system will consist of:

- Planning Policy Statements (PPS), published by Government and which set out national planning policies
- Regional Spatial Strategy (RSS) produced by the Regional Assembly for Yorkshire and the Humber outlining the development of the region
- A Local Development Framework (LDF) to set out planning policy at a local level.

The LDF is made up of several Local Development Documents (LDDs). LDDs can either deal with topics or with geographical areas. Taken together, they will set out the Council's policies for directing future growth in Richmondshire and for assessing development proposals. In Richmondshire the Council is responsible for providing a Local Development Framework for the area of the district outside the Yorkshire Dales National Park.

1.2 What is a Local Development Scheme?

The Local Development Scheme (LDS) for Richmondshire is a rolling three year project management plan which provides the starting point for the local community and other stakeholders to find out what our current planning policies are for the area. It also sets out the programme for the preparation of Local Development Documents (LDD) to replace those policies. It includes 'consultation milestones' to inform people about opportunities to become involved with the plan making process and to let them know the likely dates for involvement.

A feature of the new plan preparation system is the emphasis placed on continuous monitoring of the management of the process as well as the issues and policy outcomes. This Local Development Scheme will be reviewed and rolled forward on an annual basis to take account of progress on the programme and monitoring of the evidence base and adopted policies.

1.3 More About The Local Development Framework

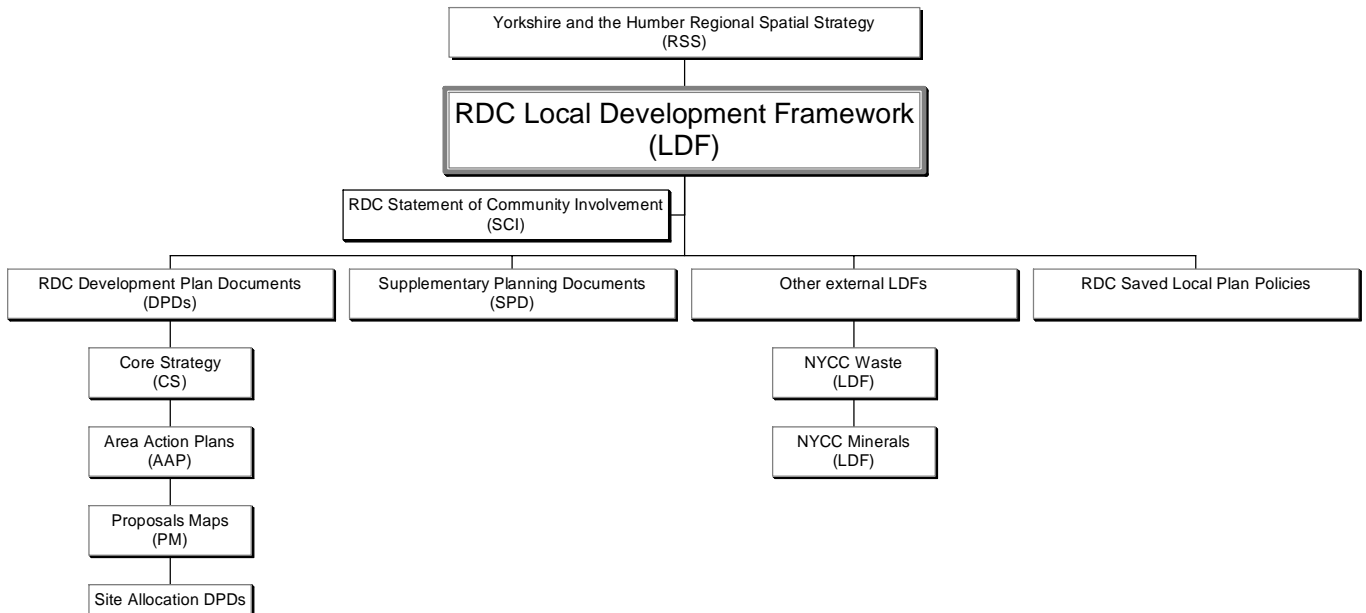
The Council is responsible for preparing the portfolio of Local Development Documents (LDD) that together with this LDS and the Statement of Community Involvement (SCI) will form the Local Development Framework (LDF) for Richmondshire.

The function of the Local Development Framework is to provide a robust and reasoned policy basis to:

- Implement at the local level the objectives and development requirements of the Regional Spatial Strategy
- Co-ordinate the Council's objectives with the spatial activities of a range of different agencies and organisations
- Provide guidance to developers, and enable successful negotiation over development proposals and for developer contributions

- ❑ Guide decisions on submitted planning applications
- ❑ Promote investment and regeneration of underused land and buildings
- ❑ Establish an audit trail to justify policies and proposals and to support future bids for public funding linked to a coherent strategy
- ❑ Facilitate effective monitoring of outcomes

Diagram 1 : Richmondshire Local Development Framework



Local Development Documents will set out the spatial strategy for Richmondshire and will comprise:

- ❑ *Development Plan Documents (DPD)* – these will constitute the statutory development plan together with the RSS and the North Yorkshire Minerals and Waste LDF, forming the basis on which planning decisions are made. Whilst proposals in the North Yorkshire Mineral and Waste LDF will be shown on the Richmondshire LDF Proposals Map, they will not be in Richmondshire DPDs as the Minerals and Waste LDF will form part of the development plan. DPDs will progressively replace the current Local Plan.
- ❑ *Supplementary Planning Documents (SPD)* – these will provide further detail and guidance on policies and proposals in DPDs, but they will not form part of the statutory development plan nor be independently assessed at an Examination before adoption.
- ❑ *Statement of Community Involvement (SCI)* – this is a statutory requirement of the new planning regime. It will set out how and when the Council proposes to involve the local community and other stakeholders in the preparation and revision of all LDDs and in development control decisions. The SCI, in common with DPDs, will be subject to independent assessment at an Examination.

The DPDs that local planning authorities should prepare include:

- *Core Strategy (CS)* – to set out the vision, strategic objectives and key elements of the spatial planning framework for the area, core policies that apply to the whole area, and a monitoring and implementation framework
- *Proposals Map (PM)* – to illustrate policies and proposals contained in all other DPDs on an Ordnance Survey base map where changes are proposed.

In addition, local planning authorities may prepare further DPDs including:

- *Area Action Plans (AAP)* – where appropriate, to provide the framework for areas where either significant change or conservation is needed
- *Generic Development Control Policies* – applicable to the whole area or to parts of the area as designated on the Proposals Map and where not included as part of the Core Strategy DPD
- *Site Specific Allocations and Policies* – to set out the allocation of land for particular uses such as housing and employment, to meet the identified needs of the area

1.4 Statement of Community Involvement

The Statement of Community Involvement (SCI) is a Local Development Document, required by legislation, which sets out the Council's policy for involving the community, both in the preparation and revision of Local Development Documents (LDDs) and in development control decisions. The Council wishes to promote effective and inclusive public participation and involvement in the planning system. The SCI will set out how, from the start, we will ensure that all sections of our communities and stakeholders will have the opportunity to be actively involved during all stages of the planning process and play an active role in shaping the future of their communities.

2.0 The Richmondshire Local Development Framework

2.1 Saved Plans and Policies

The Richmondshire Local Plan will be saved for 3 years from the commencement of the Planning and Compulsory Purchase Act i.e. September 2007, or until such time as it is superseded by Local Development Documents, and will be part of the Richmondshire Local Development Framework until then. Some policies will be replaced by the Core Strategy and some will be replaced by later LDDs when they are adopted.

Other policies that continue to comply with national and regional guidance and with the adopted Core Strategy may, with the consent of the Secretary of State, be saved beyond 2007. These will be identified in future revisions of the Local Development Scheme.

The following documents are saved for a period of 3 years and will be part of Richmondshire Local Development Framework until then:

- Richmondshire Local Plan (1999-2006), adopted September 2001

- Regional Spatial Strategy. RPG12 has become RSS and will be replaced by Revised RSS in 2006.
- North Yorkshire Minerals Local Plan (prepared by North Yorkshire County Council) adopted December 1997 – will be replaced by the North Yorkshire Minerals and Waste LDF
- North Yorkshire Waste Local Plan (prepared by North Yorkshire County Council) – the Waste Local Plan will be adopted in Spring 2005 and saved for 3 years until replaced by the North Yorkshire Minerals and Waste LDF

A full list of Local Plan policies to be saved is set out in **Appendix 1**.

2.2 Supplementary Planning Guidance

The Local Plan has been supported by Supplementary Planning Guidance (SPG) which interprets and elaborates particular policies and, where this has been prepared in accordance with prescribed criteria, it carries significant weight although not forming part of the statutory plan.

Existing SPG will remain in place under the new planning system where linked to a saved policy. Under the transitional arrangements SPG will continue to exist in a non-statutory form which is capable of being a material consideration when deciding planning applications. It can continue to supplement saved development plan policies, where there are clear links, until such guidance can be transferred into new Supplementary Planning Documents. SPG to be retained are detailed in **Appendix 2**. These include design briefs and guidance notes currently appended to the Local Plan.

2.3 Proposed Local Development Documents and Preparation Programme

Table 1 lists and briefly describes each Local Development Document to be prepared and completed under this Scheme and the timetable for its preparation and review. The following Local Development Documents will be commenced in the period to September 2007:

- Development Plan Documents
 - Core Strategy
 - Richmond/Catterick Garrison Area Action Plan
 - Proposals Map
- Statement of Community Involvement

Table 2 shows the overall programme for review of the Local Development Scheme, production of LDDs and preparation of the Annual Monitoring Report until September 2007.

As well as completing the Richmond and Catterick Garrison AAP, beyond September 2007 further LDDs will be prepared and may include allocations (not covered in the Richmond / Catterick Garrison AAP), sustainable communities and renewable energy where not covered in the first round of LDDs.

These will be incorporated into future revisions of the LDS as it is rolled forward and re-submitted for approval.

The profiles of each LDD at **Appendix 3** also identify the management responsibilities and broadly indicate the resource requirements and approach to involving stakeholders and the community.

TABLE 1 Schedule Of Proposed Local Development Documents for period to December 2007

Document Title	Status	Brief Description	Chain of Conformity	Timetable Milestones								Review
				Early Stakeholder/Community Engagement	Consultation on Issues & Options	Consultation on Preferred Options & Proposals	Date for Submission to SofS	Pre-Examination meeting	Examination	Estimated date of Inspectors report	Estimated date of adoption	
Statement of Community Involvement	LDD	Sets out how and when the community and other stakeholders are to be engaged on LDDs and significant planning applications	Statutory Regulations	Jan - Mar 2005	June - Aug 2005		Jan 2006	February 2006	April 2006	July 2006	July 2006	Three years or earlier if necessary
Core Strategy	DPD	Provides the vision and spatial development strategy for Richmondshire and the core policies and proposals for meeting it	Revised RSS/RSS and SCI	April – June 2005	Sept – Oct 2005	Feb - March 2006	Oct 2006	February 2007	April - May 2007	October 2007	Nov – Dec 2007	Five years
Richmond/Catterick Garrison Area Action Plan. ¹	DPD	Provides the spatial development strategy for Richmond/Catterick Garrison including spatial allocations for housing, employment, retail etc provision	Core Strategy	April - Dec 2006	March – May 2008 (Estimated)	Oct – Dec 2008 (Estimated)	July 2009 (Estimated)	Jan 2010 (Estimated)	Feb – March 2010 (Estimated)	August 2010 (Estimated)	Sept 2010 (Estimated)	
Proposals Map & Insets	DPD	Maps the extent of development plan policies and proposals	Adopted DPDs	Preparation timescale as for individual DPDs								At DPD adoption

¹ Richmond and Catterick Garrison AAP will be started but not completed within this period

3.0 Supporting Statement

3.1 Strategic Planning Context for the Local Development Framework

National Planning Policies

National planning policies are set out in the Government's Planning Policy Guidance notes (PPGs). These are being progressively updated and replaced by Planning Policy Statements (PPS). The LDF will not repeat these policies, but will describe how PPS will apply at the local level in accordance with the district's particular characteristics and priorities.

Regional Planning Policies

Current regional policies are set out in Regional Spatial Strategy based on the Selective Review of RPG12 2004. The Core Strategy will be prepared in conformity with the emerging Revised RSS, which should be in place by the end of 2006. This is programmed to be submitted to Government Office in April 2005 and will cover the period to 2021. However, realistic assumptions will need to be made about development requirements to be specified in the emerging RSS and this will be done in consultation with Yorkshire and Humber Assembly.

The LDF will also have due regard to other prevailing, emerging and future regional strategies, including the Regional Economic Strategy, Housing Strategy, Transport Strategy, Minerals Strategy and Waste Management Strategy.

3.2 The Community Strategy and Other Strategies

The Richmondshire Community Strategy 2003-2018 sets out the vision for the district and describes five key themes, with priorities for action. An annual Action Plan is produced by the Richmondshire Local Strategic Partnership setting out in detail the actions that are being taken to deliver the vision and priorities. The Community Strategy and Action Plan are reviewed and updated annually, with a review to take place in March 2005. A comprehensive review will take place in 2006.

The vision of the LDF will support the Richmondshire Community Strategy vision. The LDF will give spatial expression to the Richmondshire Community Strategy; building upon the Community Strategy's 'Framework for the Future'. Its land-use requirements will be addressed in LDDs. As the Community Strategy is updated, it will address issues that arise from those development requirements driven by the Regional Spatial Strategy and ensure that partners also have their plans in place to support development requirements.

The LDF will similarly take appropriate account of the countywide Community Strategy (North Yorkshire Together - A Strategy for Local Communities) and the Community Strategies of other neighbouring districts.

The District Council's annually updated corporate plan (The Council Plan 2004-9) forms the plan for achieving the Council's contribution to the Richmondshire Community Strategy and sets out:

- Our vision and the outcomes we want for the district

- The values which underpin the way we work
- The action we will take to achieve our vision.

The LDF is an important mechanism for delivering both the spatial aspects of the Council Plan and the land-use aspects of the Council's other strategies and plans, in particular the Housing Strategy, Cultural Strategy, Community Safety Strategy and Sustainable Development Strategy. The corporate Communication and Consultation Strategy will inform the Statement of Community Involvement (SCI).

In addition there are other public sector strategies relating to health, education, community facilities, infrastructure and utilities provision (e.g. Catterick Garrison Long Term Development Plan, the Richmondshire and Hambleton Health Improvement Programme) that may have land-use ramifications that will influence future development patterns. The spatial implications of these strategies will be elaborated in the LDF.

3.3 Joint Working

It is not currently the intention of the Council to set up a joint planning committee with neighbouring authorities, nor to prepare any joint LDDs requiring adoption by all parties. However, the potential for joint production of LDDs with other local planning authorities will be kept under review through participation in the North Yorkshire Planning Officers' Group (a county-wide forum for professional networking and co-ordination).

In preparing the evidence base for LDDs and developing appropriate monitoring arrangements both for the LDF and relation to regional planning, consistency of approach to cross-boundary issues will be sought via continued joint working at officer level with North Yorkshire County Council and neighbouring authorities, particularly Hambleton District Council and the Yorkshire Dales National Park. Where relevant, a co-ordinated approach to LDF matters will similarly be progressed through the Council's membership of wider consortia, including the Sub-Regional Renewable Energy Group.

3.4 Resources

The programme we have put forward for LDD preparation is based on a realistic assessment of the resources we have available to us.

The Policy section located within the Executive Core of the Council comprises 8 FTE staff, but has other responsibilities in addition to preparation of the LDF. These responsibilities include the Community Strategy, the Council Plan, the Housing Strategy and the Community Safety Strategy. The following staff resources (comprising 3.8 FTE in total) will be available for LDF preparation, related monitoring work, and other policy and regional planning functions:

□ Head of Improvement	10%
□ Acting Principal Policy Officer	80%
□ Conservation Officer	15%
□ Policy Officer (Housing)	50%

- Policy Officer (Sustainable Development)(temp contract) 100%
- Policy Officer (Community Planning) 40%
- Policy Assistant 50%
- Administrative Officer 50%

There is some in house graphics and mapping capability but currently it is intended that an external graphics and mapping resource will be used.

Additional in house assistance will be available from Development Control staff (policy testing, monitoring input) and the Information and Communications Unit (information sharing, communications, surveys, consultations management).

Following the recent resignation of a former Principal Policy Officer, the current Principal Policy Officer is on a fulltime secondment from the Planning and Development Unit until March 2005, when the Council expects to make a permanent appointment to that critical post.

Consultants will be used where specific specialist expertise or in house capacity is lacking, where outsourcing is potentially more effective than engaging temporary staff, and where independent validation of evidence and methodologies is desirable. North Yorkshire County Council may undertake work on preparing some aspects of the evidence base. Continued joint working with the County and other North Yorkshire Districts will ensure co-ordination and avoid duplication of effort, and joint commissioning of studies with neighbouring local authorities will be investigated.

Defence Estates will also contribute considerable master planning and resources in the preparation of the Richmond/Catterick Garrison Area Action Plan.

Revenue funding for the first year covered by this LDS is in place. 2004/5 Planning Delivery Grant is funding one Policy Officer on a temporary contract and an allocation is set aside to fund specialist work. It is intended that this will continue for the 2005/6 Planning Delivery Grant allocation. The Council is also considering the appointment of another fulltime Policy Officer on a temporary contract, funded through the remainder of our 2004/5 Planning Delivery Grant and our 2005/6 allocation, to support existing resources. The 2005/6 PDG will also be used to provide additional administrative resources.

3.5 Programme Management and Responsibilities

The tables in Section 2 above set out the timetable for LDD preparation. Assumptions have been made about the availability of PINS to hold the examinations but arrangements can be firmed up through the year and adjustments made when the LDS is reviewed and rolled forward in mid-2005.

The management structure for LDD production is as follows:

- Executive Director - strategic overview of programme
- Head of Improvement - staff, resource and programme
- Acting Principal Planning Officer - day-to-day project management

At officer level, mechanisms are in place for mainstreaming the LDF, co-ordination with corporate policy processes and synchronisation with partnership initiatives. These include regular progress reporting and briefing at the Management Team and both scheduled and ad hoc meetings with the Policy section and key personnel from Planning and Development, Housing, Economic, Cultural and Leisure and other relevant services. Establishment of an LDF project board will be considered should these structures require strengthening.

The LDF project team meets weekly. The programme is now a standing item at the monthly meetings of the Executive Core Management Team, with a monthly progress report to the corporate Management Team. Production of the LDF is central to meeting several key corporate objectives and, in accordance with the Council's performance management system, progress will be formally monitored and reported on a quarterly basis for scrutiny by Councillors.

3.6 Council Procedures and Reporting Protocols

Under the Council's Constitution responsibility for planning policy and preparation of the statutory development plan lies with the full Council, with the Environment and Planning Committee as a consultee on relevant matters. Matters reserved to the full Council as part of the Budget and Policy Framework include decisions on the adoption of plans and strategies which together comprise the development plan. Reporting protocols in relation to each component of the LDF and its monitoring procedures will be as follows:

- ❑ *Local Development Scheme* – Environment and Planning Committee to agree submission
- ❑ *Statement of Community Involvement* – Environment and Planning Committee to agree pre-submission and submission stages; full Council resolution required for adoption
- ❑ *Development Plan Documents* – Environment and Planning Committee to agree pre-submission stage; full Council resolution required at submission stage and for adoption
- ❑ *Supplementary Planning Documents* – Environment and Planning Committee to agree all stages
- ❑ *Annual Monitoring Report* – Environment and Planning Committee to agree publication

The Council's Overview and Scrutiny Committees have the opportunity to call in decisions of the Policy Committees. In order to ensure that decision making processes support the very tight programme for producing LDDs, the facility for calling special meetings of the Environment and Planning Committee may need to be invoked. It is further anticipated that the procedure for individual Chairman's decision-making will assist in avoiding unnecessary delays.

A non-executive Members' Working Group, comprising representatives from the Environment and Planning Committee, has also been established to oversee production of the LDF, promote cross-party support for potentially contentious issues, and report on a regular basis to the full Council and to Community and Environment Overview and Scrutiny Committee. Interim reports of the Working Group will be presented to the Environment and Planning Committee.

3.7 Risk Assessment

In preparing the LDS, the main areas of risk were found to relate to:

- *Financial resources* – The current assessment is that revenue funding, augmented by additional revenue for the preparation of the Statement of Community Involvement currently being planned for in the Council's corporate and financial planning for 2005/6, and an allocation from the Planning Delivery Grant will be sufficient to deliver this LDS.
- *Staff turnover* – This has been a problem but has now been reduced as far as reasonably practical. After recent staff retirements and departures the Policy section now has a full complement of staff and has been augmented by the engagement of one member of staff on temporary contract and funded by the Planning Delivery Grant post for the duration of this LDS. Disruptions due to unforeseen staff departures will be minimised by close team working practices, rigorous recording systems to enable rapid and effective integration of new appointees, and the engagement of temporary staff as necessary.
- *Programme slippage* – Although the programme is tight, some slack has been incorporated into the latter part of the programme for contingency purposes. Unforeseen new work areas which could impact on capacity to deliver within the timetable will be addressed via the annual review of the LDS.
- *Political issues* – Arrangements are being progressed to streamline the decision making processes to avoid unnecessary delay and to ensure inclusive Member involvement at all key stages.
- *Soundness of DPDs* – The Council will work closely with GOYH and PINS and ensure that all DPDs are sound and underpinned by an up-to-date evidence base.
- *Legal Challenge* – The Council will minimise this by compliance with statutory regulations and by ensuring that DPDs are founded on a robust evidence base and on well-audited SA, SEA and stakeholder and community engagement systems.
- *National and regional policy changes* – The content of new PPS and the emerging RSS may increase workload and hence delivery within the timetable. The impact of the Regional Spatial Strategy will be minimised through liaison and involvement in its preparation so that potential implications are clear at an early stage.

- *Capacity of PINS and other agencies to cope with demand nation-wide* – This is beyond the Council's control but PINS and all statutory consultees will be given early warning of the programme and any revisions to it.

3.8 Strategic Environmental Assessment and Sustainability Appraisal

The requirements of the European Strategic Environmental Assessment (SEA) Directive have been linked with Regulations covering Sustainability Appraisals. The integration of SEA and SA ensures that all environmental, economic and social issues are considered in this process. During the preparation of each individual LDD there is a need to identify strategic alternatives, collect baseline monitoring information, predict significant environmental effects, secure effective consultation with the public and environmental authorities, and address and monitor the significant environmental implications of the plan. The process of setting the objectives and the assembly of baseline data will be carried out in collaboration with adjoining Districts, North Yorkshire County Council and the statutory consultation bodies.

To help ensure that sustainability issues are considered, each DPD and SPD document will require SA, which will be an iterative process for each document.

3.9 Evidence Base

A number of existing and new technical studies and monitoring regimes will provide the necessary evidence base for preparation of the LDF, secure baseline information for SA and SEA, underpin the policies and proposals contained in the LDDs, and supply key indicators for future monitoring of the continuing relevance of those policies and proposals. The existing studies and evidence sources to be used for the preparation of the LDF include:

- *Urban Potential Study 2003* – prepared for the Council by external consultants (Baker Associates)
- *Housing Needs Assessment 2005* – a Housing Needs Survey was undertaken by David Couttie Associates in 2001. An updated survey is currently being undertaken by David Cumberland Associates Ltd, with the final report to be published in March 2005
- *Housing Land Supply and Completions* – ongoing monitoring of supply in relation to requirements and targets, with quarterly completions reporting and annual projections; undertaken in house
- *Quality of Life Survey* – undertaken by Priority Research Limited with the results published in January 2005.

This will be combined with 2001 Census data, County data and other existing district data.

The following major new work will be undertaken to inform the LDDs covered by this LDS and subsequent LDDs proposed for completion in future years:

- *Employment Land Survey and Needs Assessment*
- *Open Space Needs Assessment and Standards of Provision*
- *Town Centre Retail Capacities and Needs* – survey carried out in 2000 to be reviewed and updated
- *Strategic Environmental Assessment/Sustainability Appraisal Baseline Information* – currently being carried out in house

These studies will be made publicly available as background papers before, or at the same time as, any LDD that relies for justification on its contents is published. The Council will also maintain and make available key data relating to the principal physical, economic, social and environmental characteristics of the district; the principal purposes for which land is used; the size, distribution and composition of the population; and communications, the transport system and traffic. Spatial data will be linked to the Council's GIS.

3.10 Supporting Documents and Statements

With the exception of the Statement of Community Involvement and the Proposals Map, each Local Development Document will be accompanied by the following supporting documents:

- Sustainability Appraisal and, as appropriate, Strategic Environmental Assessment
- Explanation of the steps taken to ensure that the document has been prepared in accordance with minimum statutory requirements in relation to community engagement or, when adopted, the Statement of Community Involvement
- Explanation of the relationship of the Document to the Richmondshire Local Plan, the Core Strategy (when adopted), and other existing or proposed LDDs.

3.11 Annual Monitoring Report

The Council is required to monitor annually how effective its policies and proposals are in meeting the vision and the Core Strategy DPD. The Council will:

- Assess whether it is meeting, or is on track to meet, the timescales and milestones set out in the LDS and, if not, the reasons for this
- Set out the extent to which Local Plan and LDD policies are being achieved, and hence assess their effectiveness in meeting national, regional and local targets

- Consider the need for any LDDs to be reviewed or new LDDs to be prepared in response to new priorities, policy, guidance, information or evidence available at national, regional or local level
- Specify the action to be taken if policies need to be changed

A key component of the Annual Monitoring Report (AMR) will be a trajectory of projected future housing supply against the strategic housing requirements.

The AMR will be published by the Council in September each year to cover the period up to the end of the previous March and will be submitted to the SofS for information. As a result of monitoring, the Council will consider what changes, if any, need to be made to the LDS when it is rolled forward and resubmitted each year.

3.12 Identified Priorities

Priorities flow from:

- The vision, key themes and objectives of the Richmondshire Community Strategy 2003-2018
- The Council's corporate plan (the Council Plan 2004-9) and other strategies
- The policies and proposals set out in the adopted Richmondshire Local Plan 1999-2006
- New and emerging legislation, regulations and Planning Policy Statements
- The Revised Regional Spatial Strategy and the emerging Regional Spatial Strategy

Priorities for inclusion in the Local Development Framework for completion by 2007 and the rationale for their inclusion are outlined below:

- *Statement of Community Involvement* – this is required under legislation and regulations as a reference point for the test of conformity to be applied to all subsequent LDDs in respect of stakeholder participation in their preparation. Government guidance urges early completion of the SCI. The Council is committed to widening community involvement in planning processes in order that future planning policies address locally based requirements and expectations for community engagement. The SCI will be the first LDD to be programmed for submission, early scrutiny and adoption.
- *Core Strategy DPD* – this will comprise the area-specific vision and area-based local strategic policies to provide a coherent spatial strategy for a 10 year period from the date of adoption of the document. It is a priority because it is a mandatory DPD required under legislation, Government advice is that it should be among the first to be prepared, and all other LDDs must be in conformity with it.

- *Proposals Map DPD* – this is a mandatory component of the LDF which is required to illustrate the spatial application of policies and proposals. Where changes are made, it will replace the Proposals Map in the Local Plan, to coincide with adoption of the Core Strategy DPD, and will be amended as appropriate with the adoption of each subsequent DPD.

Priorities for inclusion in the Local Development Framework for commencement but completion beyond 2007 and the rationale for their inclusion are outlined below:

- *Richmond and Catterick Garrison Area Action Plan* - this will comprise specific policies and allocations focusing on Richmond and Catterick Garrison as a major growth area to underpin the district's economic prosperity. It will reflect the regional importance of Richmond and Catterick Garrison as identified in the emerging Regional Spatial Strategy and be in conformity with the Core Strategy.

The Area Action Plan will seek to provide the supporting infrastructure to enable Richmond and Catterick Garrison to develop in complementary ways as sustainable communities and address key priorities identified in the Richmondshire Community Strategy and the Council Plan. The Plan will draw on the evidence of the Urban Potential Study and the Employment Land Survey and Needs Assessment.

Other Local Development Documents will be programmed for later completion. To be commenced, though not completed, during the life of this first LDS will be a *Planning Contributions SPD* – prompted by the Government's emerging legislative reform of planning obligations.

The LDF will in due course contain a clear, discrete and succinct set of development control policies against which the detail of specific development proposals can be considered. Although work will be progressed on building the evidence base for a review of all policies in the Local Plan, adoption of some policies will be programmed for completion after September 2007. The reasons are that these policies in the adopted Richmondshire Local Plan remain up to date, they are of a long-standing nature where issues are not expected to change, and it would be prudent to wait for relevant new Planning Policy Statements to be prepared by Government. It is therefore proposed to seek GOYH agreement to save certain policies beyond September 2007 where these do not conflict with PPS, the Core Strategy or other adopted LDDs.

3.13 Arrangements for Reviewing the Local Development Scheme

The LDS will be reviewed annually to take account of progress on the programme of LDF preparation and monitoring of the evidence base and adopted policies, and resubmitted to the Secretary of State each year for formal approval. It may also be reviewed at other times. Unforeseen issues may arise that require the inclusion of a further SPD such as a development brief for a windfall site. In such circumstances the District Council will give GOYH the earliest possible notice of the need to review the LDS, and will work together with GOYH to expedite formal agreement to that review in order to avoid delay in progressing the early stages of preparing the required document.

APPENDIX 1

Richmondshire District Local Plan 1999-2006 policies relating to the following will be saved during the period to September 2007 :

The Basis for Development Control

Planning in the Countryside

Landscape

Farming and Diversification

Nature Conservation

Action to Improve the Landscape

Amenity

Archaeology

Historic Buildings

Conservation Areas

Historic Landscapes

Recreation

Tourism

Shopping

Water

Other Policies

Gypsy Sites

Telecommunications

Other Proposals for Groups of Wind Turbines

Individual Wind Turbines

Light Pollution

Catterick Garrison Training Areas

Allocations

APPENDIX 2

Supplementary Planning Guidance contained within The Richmondshire Local Plan 1999 - 2006 that will be saved and remain a material consideration during the period to September 2007

Conversion of Traditional Barns and Barn Groups

New Uses for Agricultural Buildings

Design and Layout Criteria for Housing Estates

Mechanisms Through Which Policy 34 Will Work

Redevelopment at Waterloo and Bank Yard, Richmond

Schedule 6 Outdoor Playing Space Standards

Schedule 7 Vehicle Parking Standards

Assessment of Agricultural Need

Design in the Countryside

Information Required to Support Applications Under Policy 15

Nature Conservation Sites

Advice on the Implementation of Policy 33

Contributions to the Funding of Open Space Provision

List of Scheduled Ancient Monuments

Procedures for Assessing the Value of Archaeological Sites

Conservation Areas

Design Principles for Conservation Areas

The Design of Shop Fronts

Recreation Open Space Calculations

Signs and Advertisements in Town Centres and on Commercial Premises Elsewhere

Sites and Areas of Water Protection Significance

Calculating Developer Contributions to Education Facilities

Development Brief DB1	Maythorne Farm Phase 1, Leyburn
Development Brief DB2	Richmond: Extension to Gallowfields Trading Estate
Development Brief DB3	Parts of OS Fields 6377, 7072, and 7869, East of Gatherley Road
Development Brief DB4	Land North of Harmby Road, Leyburn (including OS 0016 [pt], 0026, and 8719)
Development Brief DB5	Scotch Corner: Industrial Development Within OS 2800 (Part)
Development Brief DB6	Moor Road, Hudswell
Development Brief DB7	Arras Lines, Phase 1: Catterick Garrison
Development Brief DB8	Colburn: Walkerville, Phase 2
Development Brief DB9	Gatherley Road, Phase 2
Development Brief DB10	Caldwell Quarry

All Conservation Area Profiles

APPENDIX 3 Profiles of Each Proposed Development Document

Appendix 3a

<i>Document Title</i>	Statement of Community Involvement
<i>Purpose and Subject</i>	Statement as to how the Council will engage with all stakeholders in the preparation of the Local Development Framework and in the determination of planning applications
<i>Geographical Coverage</i>	That part of the District not within the Yorkshire Dales National Park Authority Area and involving organisations external to Richmondshire
<i>Status</i>	Non Development Plan Local Development Document
<i>Conformity</i>	Statutory Regulations; accord with Richmondshire Communications and Consultation Strategy

Timetable

Stage	Date
<i>Early stakeholder & community involvement</i>	Nov 2004- Mar 2005
<i>Consultation on issues & options</i>	June - Aug 2005
<i>Submission to Secretary of State</i>	Jan 2006
<i>Pre-examination Meeting</i>	February 2006
<i>Examination</i>	April 2006
<i>Estimated date for adoption</i>	July 2006

Arrangements For Production

<i>Organisational lead</i>	Head of Improvement
<i>Political management</i>	Environment & Planning Committee to approve consultation and submission documents, with adoption by full Council
<i>Internal resources</i>	Policy team; support from Planning & Development Unit staff/Information & Communications Unit staff; corporate review of consultee databases

<i>External resources</i>	None identified
<i>Stakeholder resources</i>	Richmondshire Local Strategic Partnership as consultee and key link with community stakeholders; voluntary organisations to advise on engaging hard-to-reach groups
<i>Stakeholder & Community Involvement</i>	Prior to consultation on options, specific and general consultation, organisations and groups to be canvassed for their views on how they wish to be engaged

Appendix 3b

<i>Document Title</i>	Core Strategy
<i>Purpose and Subject</i>	Strategic document to set out the vision, spatial strategy and core policies for meeting known and anticipated development requirements to 2016, including numbers of dwellings required, key transportation elements, main patterns of movement and relationship to other strategies and with other local authority areas; to include a key diagram to show broad locations but not specific sites
<i>Geographical Coverage</i>	All parts of the District except those within the Yorkshire Dales National Park Authority Area
<i>Status</i>	Development Plan Document
<i>Conformity</i>	National & Regional Planning Guidance; Statement of Community Involvement; having regard to emerging Regional Spatial Strategy, North Yorkshire Structure Plan, Richmondshire Community Strategy 2003-2018

Timetable

Stage	Date
<i>Early stakeholder & community involvement</i>	April - July 2005
<i>Consultation on issues & options</i>	Sept – Oct 2005
<i>Consultation on preferred options & proposals</i>	Feb – March 2006
<i>Submission to Secretary of State</i>	Oct 2006

<i>Pre-Examination Meeting</i>	February 2007
<i>Examination</i>	April - May 2007
<i>Estimated date for Inspectors report</i>	October 2007
<i>Estimated date for adoption</i>	Nov. – Dec. 2007

Arrangements For Production

<i>Organisational lead</i>	Head of Improvement
<i>Political management</i>	Environment & Planning Committee to approve consultation stages and recommend at submission stage; submission document and adoption by full Council resolution
<i>Internal resources</i>	Policy team; development control officers; staff from other Units
<i>External resources</i>	Consultants and joint working with NYCC and other LAs to provide requisite evidence base, SEA/SA validation & support at Examination
<i>Stakeholder resources</i>	Key links to Richmondshire Community Strategy meetings/focus groups; development industry expertise; YH Assembly advice on housing estimates; technical support from Environment Agency and other specific consultation bodies
<i>Stakeholder & community Involvement</i>	Prior to consultation on options, views to be canvassed on issues and advice sought from Richmondshire Local Strategic Partnership on realistic and reasonable options

Appendix 3c

<i>Document Title</i>	Richmond and Catterick Garrison Area Action Plan
<i>Purpose and Subject</i>	Strategic document to set out the spatial strategy and core policies for meeting known and anticipated development requirements to 2016, including numbers of dwellings required, employment, key transportation elements, main patterns of movement and relationship to the Core Strategy and with other local authority areas; to include a key diagram of specific sites
<i>Geographical Coverage</i>	Richmond and Catterick Garrison

Status Development Plan Document

Conformity National & Regional Planning Guidance; Statement of Community Involvement; the Core Strategy; having regard to emerging Regional Spatial Strategy, North Yorkshire Structure Plan, Richmondshire Community Strategy 2003-2018

Timetable

Stage	Date
<i>Early stakeholder & community involvement</i>	April 2006 - December 2006
<i>Consultation on issues & options</i>	March – April 2008 (est.)
<i>Consultation on preferred options & proposals</i>	Oct – December 2008 (est.)
<i>Submission to Secretary of State</i>	July 2010 (est.)
<i>Pre-examination Meeting</i>	Jan 2010 (est.)
<i>Examination</i>	Feb – March 2010 (est.)
<i>Estimated date for adoption</i>	Sept 2010 (est.)

Arrangements For Production

<i>Organisational lead</i>	Head of Improvement
<i>Political management</i>	Environment & Planning Committee to approve consultation stages and recommend at submission stage; submission document and adoption by full Council resolution
<i>Internal resources</i>	Policy team; development control officers; staff from other Units
<i>External resources</i>	Consultants and joint working with Defence Estates to provide requisite evidence base, SEA/SA validation & support at Examination
<i>Stakeholder resources</i>	Key links to Richmondshire Community Strategy meetings/focus groups; development industry expertise; YH Assembly advice on housing estimates; technical support from Environment Agency and other specific consultation bodies
<i>Stakeholder & community</i>	Prior to consultation on options, views to be

Involvement canvassed on issues and advice sought from the Garrison, Richmond Town Council, Parish Forums, Community Investment Prospectus groups, community groups and the Richmondshire Local Strategic Partnership on realistic and reasonable options

Appendix 3d

Document Title

Proposals Map And Inset Maps

Purpose and Subject

OS based map showing extent of development plan policies, to be revised at the same time as any DPD is prepared or revised, or altered to reflect changes in national designations made under other legislation

Geographical Coverage

That part of the district not within the Yorkshire Dales National Park Authority area (Proposals Map); parts of district (Inset Maps)

Status

Development Plan Document

Conformity

With adopted DPDs and saved Richmondshire Local Plan

Timetable

Stage (Adoption of DPDs)

Date

Core Strategy

Sept 2007

Arrangements For Production

Organisational lead

Head of Improvement

Political management

Delegated to Executive Director

Internal resources

Administrative Officer

External resources

Outsource mapping and hard copy printing

Stakeholder resources

n/a

Stakeholder & community involvement

Range of formats, colours, scales, presentations tested with interested parties before hard copy printing; web feedback to be used to adjust web based presentation