

Householder Permitted Development Enquiry Form

This form has been issued to enable the Council to tell you whether applications are required under the Building Regulations or the Town & Country Planning Acts. Please complete and return to:

Richmondshire District Council, Swale House, Frenchgate, Richmond, North Yorkshire DL10 4JE

The information will be examined and the proposer will be informed, in writing, whether or not an application is required for Planning Permission, Listed Building or Conservation Area Consent and/or Building Regulations approval.

Particulars of proposed building or works (Please complete using block capitals and black ink).

<p>1. Applicant Name and Address</p> <p>Title: <input type="text"/> First Name: <input type="text"/></p> <p>Last Name: <input type="text"/></p> <p>Email: <input type="text"/></p> <p><i>(If you provide an email address we will reply by email)</i></p> <p>Address: <input type="text"/></p> <p>Postcode: <input type="text"/></p> <p>Telephone No: <input type="text"/></p> <p>Are you the Owner, intended Owner or Agent? <input type="text"/></p>	<p>2. Address at which Building is to be Constructed or Works Undertaken?</p> <p>Address: <input type="text"/></p> <p>Postcode: <input type="text"/></p>
<p>3. What is the Existing Building?</p> <p>Detached: <input type="checkbox"/> Semi Detached: <input type="checkbox"/></p> <p>Terraced: <input type="checkbox"/> Flat: <input type="checkbox"/></p> <p>Please state the number of storeys the existing building has: <input type="text"/></p>	
<p>4. Description of the Proposal</p> <p>Please describe the works proposed and the use of any buildings to be erected (e.g. <i>Kitchen, Conservatory, Garage etc.</i>)</p>	

5. Existing Extensions

Have there been any extensions since the dwelling was built? Yes No

(including any detached buildings, roof extensions, dormer windows, bay windows etc.)

If yes, please give a brief description with all external measurements and show the details in the sketch plan.

(length, width, height to the highest point of the roof and height to eaves in metric measurement)

Length -

Width -

Height -

Eaves Height -

6. Existing Building

Have any proposals gained planning permission but not yet been implemented? Yes No

(if yes, please give the planning application reference number)

Is any building on the site Listed? Yes No

When was the dwelling or existing buildings built (approximately)

7. Conservation

Is the site within a Conservation Area or the North Pennines Area of Outstanding Natural Beauty or Nidderdale Area of Outstanding Natural Beauty?

Yes No

(If the site is within the Yorkshire Dales National Park you need to submit your enquiry to the Yorkshire Dales National Park Authority)

Do you propose to fell or do any works to trees on or adjoining the site? (if yes, please show the location of the trees on the sketch plan) Yes No

8. Height of Proposed Extension and Roof Structures

Is the eaves height of the proposed extension higher than the eaves height of the existing dwelling? Yes No

Is all or part of the proposed extension more than one storey high? Yes No

Is the ridge height of the extension higher than the ridge height? (in the case of varying heights please refer to the highest part of the existing dwelling) Yes No

Does the proposal include the addition of solar panels or other structures or on the roof? (If yes, please show on sketch plan) Yes No

9. Materials

What materials are to be used?

Existing

Proposed

Walls

Roof

Floor

Doors

Windows

Is it intended that the new materials will match the existing materials? Yes No

Does the proposal include hard surfacing or re-surfacing of land? (if yes, show the areas of location and dimensions on the sketch plan) Yes No

Will the new ground surfacing be permeable to allow water to drain into the ground? Yes No

Will the new hard surface be laid with a gradient so that water will flow on to the ground side of the dwelling where there is space for it to soakaway? Yes No

Will the new hard surfacing allow water to flow on to the footpath, highway or highway verge? Yes No

10. Access

Does the proposal involve the formation of a new vehicular access over a footpath or verge?

If yes, on to which road?

Yes No

11. Other Structures

Does the proposal include installation, alteration, or replacement of a chimney, flue or soil and vent pipe? Yes No

Does the height exceed the highest part of the roof by 1 metre or more? (if yes, please show the location on the sketch plan) Yes No

Does the proposal include the siting of a microwave antenna (satellite dish)? Yes No

(if yes, please show the location of the antenna on the sketch plan and state: size of the new antenna and the size and position of any existing antenna that is to be retained)

Does the proposal include a veranda, balcony or other raised platform? Yes No

(if yes, please show the location on the sketch plan and state the overall dimensions including height above ground level)

IMPORTANT INFORMATION – Do I need Building Regulations Approval?

EXEMPT DOMESTIC BUILDINGS

The following buildings and extensions may be erected **without obtaining Building Regulations Approval**:

Greenhouse or Conservatory - A greenhouse or conservatory built at ground level with a floor area of not more than 30m² provided that glazing at low level or in doors and sidelights, must be carried out in safety glass as recommended by the manufacturer or supplier.

Small detached building - A small detached single storey buildings such as garages, sheds and greenhouses which contain no sleeping accommodation and which are:
(a) *not more than 30m² in floor area and built of substantially non-combustible materials if the building is less than 1m from the boundary, or*
(b) *not more than 15m² in floor area.*

Carport - A carport open on at least two sides, the floor area of which does not exceed 30m².

12. Small Detached Building

Are you erecting a small detached building? (e.g. detached private garages, domestic greenhouses, garden sheds, carports, etc, less than 30m²) Yes No

Floor area: (sq.m)

Is there any sleeping accommodation in the building? Yes No

Distance from boundaries: (m)

Is it constructed of non-combustible materials? Yes No

13. What Type of Extension?

Conservatory/Greenhouse? Yes No

Are the walls mainly glass or plastic material? Yes No

Floor area: (sq.m)

Has the extension a translucent roof? Yes No

Is the building separated from the house by an external quality doors or windows or walls? Yes No

Is the glazing safety glass? Yes No

Porch? Yes No

Is the porch separated from the house by an external quality door? Yes No

Floor area (sq.m)

Has the dwelling a ramped or level access/threshold? Yes No

Does the extension cover a window or flue output? Yes No

If yes, will this be maintained? Yes No

Carport? Yes No

Floor area: (sq.m)

14. Other Alterations

Are any other alterations proposed for the existing dwelling? Yes No
 (e.g. replacement windows/doors, re-roofing, central heating systems, structural openings)

If yes, please give details:

Will there be any demolition of walls/buildings? Yes No

If yes, please give a brief description:

Floor Area (sq.m) –

Height of Building (m) -

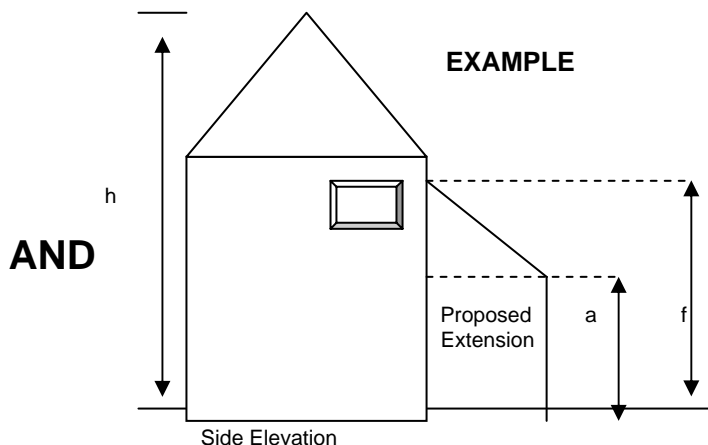
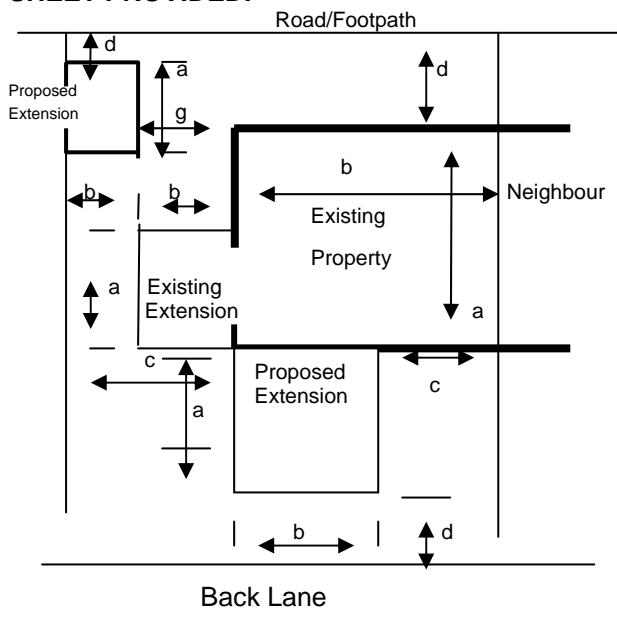
Are you carrying out any electrically work? Yes No
 (e.g. new or extended circuits in a kitchen, bathroom, conservatory, garage, shed or garden)

If yes, please give details:

Will the proposed building contain any toilet accommodation? Yes No

15. Example of Sketch Plan

PLEASE FOLLOW THE INSTRUCTIONS BELOW TO DRAW YOUR SKETCH PLANS ON THE SEPARATE SHEET PROVIDED.



AND

VITAL MEASUREMENTS

- a) Length
- b) Width
- c) Distance from boundaries
- d) Distance from highway (including a rear lane or footpath)
- e) Height of walls to eaves
- f) Overall height of proposed extension
- g) If the structure is detached from main building give distance
- h) Height of the original property (approximate)

WE NEED PRECISE DETAILS OF YOUR PROPOSALS INCLUDING THE MEASUREMENTS (A) TO (H)

THIS FORM IS AVAILABLE IN LARGE PRINT

